



**Former Agents of the FBI Foundation  
The Heart of the Society of Former Special Agents of the FBI, Inc.**

## **SCHOLARSHIP APPLICATION**

**2012 – 2013 Academic Year**

**Application must be postmarked on or before Friday, March 2, 2012**

The Former Agents of the FBI Foundation and the Society of Former Special Agents of the FBI are pleased to offer undergraduate financial need and leadership scholarships to the children and grandchildren of members of the Society, and to the children and grandchildren of former or current FBI Special Agents for the L. Russell Hashman and Jean Mills Hashman Scholarship. The Foundation attempts to provide as many scholarships as possible each year and utilizes a rigorous competitive process to select the recipients. Awards are limited to one per student, per year, not to exceed four separate awards in total. Applicants may compete for a scholarship in any or all of the following categories in which they meet the noted criteria. The number of recipients and amounts of the scholarship awards are determined by the Foundation's Board of Trustees each spring.

**1. Financial Need Scholarships** - *awards range from \$1,000 to \$5,000*

Applicants for Financial Need Scholarships must demonstrate financial need (weighted 40%), as well as scholastic achievement (30%), and participation in leadership and community service activities (20% combined). The applicant's employment history and ability to participate in financing their education is also considered (10%).

**2. Leadership Scholarships** - *general awards range from \$1,000 to \$5,000; Clarence Kelley and Louis J. Freeh Leadership Scholarships are \$10,000 each; Lawrence G. Lawler Leadership Award is \$40,000 awarded every fourth year to a graduating high school senior who has maintained a minimum 3.0 grade point average.*

Applicants for Leadership Scholarships must demonstrate participation in leadership (weighted 40%); community service activities (20%) and scholastic achievement (30%). The applicant's employment history and ability to participate in financing their education is also considered (10%).

**3. L. Russell Hashman and Jean Mills Hashman Scholarship** – *awards are \$20,000*

Applicants for the L. Russell Hashman and Jean Mills Hashman scholarship must demonstrate financial need (weighted 30%); scholastic achievement (25%); participation in leadership activities (25%); and their employment history and ability to participate in financing their education (20%).

### **Instructions for Completing and Submitting the Application**

Applicants may complete and submit this application online or forward a printed, typed copy to the Former Agents of the FBI Foundation, 3717 Fettle Park Drive, Dumfries, VA 22025, along with the required supporting documentation, **no later than March 2, 2012**. **It is incumbent upon each applicant to ensure that the Foundation has received their application and supporting documentation by the deadline.**

**Supporting documentation required for all scholarships (unless otherwise noted):**

- 1) **Academic Transcripts:** Applicants must submit their most recent official academic transcript; college freshmen must also submit a copy of their final high school transcript.
- 2) **Scholarship Reference Forms:** Applicants are to select three current references: an educator, a community member (not a family friend) and an employer (or a second community member if the applicant has not been employed). The applicant will provide the reference with a copy of the downloadable Scholarship Reference Form. Once completed and signed by the reference, the Scholarship Reference Form and letter may be submitted in a sealed envelope by the applicant or the reference by the due date.
- 3) **Essay:** Applicant must submit a typed essay not to exceed 1000 words, double spaced, for the following question:

***Based upon your record (academic, leadership, etc.), accomplishments and/or financial need, please cite the reason(s) why the Foundation should award you a scholarship. Please be specific and concise, noting personal achievements and other facts that support the criteria for the scholarship(s).***

- 4) **Income Verification (for Financial Need and Hashman Scholarship applications ONLY):** The parent, guardian or applicant (if self-supporting) must submit their most recent tax year IRS Form 1040 (pages 1 and 2 only) or the applicant's most recent Free Application for Federal Student Aid (FAFSA) form.

Supporting documents may be mailed to the Foundation office, faxed to 703-445-0039, or emailed to [tracey.czechowski@socxfbi.org](mailto:tracey.czechowski@socxfbi.org). If you have any questions, please contact the Foundation Administrator at 1-800-527-7372, ext. 4.

**SEND YOUR APPLICATION POSTMARKED ON OR BEFORE FRIDAY, MARCH 2, 2012 TO:**

Former Agents of the FBI Foundation  
3717 Fettler Park Drive  
Dumfries, VA 22025  
1-800-527-7372, ext. 4  
Fax: 703-445-0039

*The Former Agent of the FBI Foundation provides qualified scholarships as defined in IRS Publication 970 and may be used as such by the student for tuition and fees paid to enroll in or to attend an educational institution, and/or for fees, books, supplies, and equipment that are required for the courses at the educational institution. These items (fees, books, supplies, and equipment) must be required of all students in the same course of instruction. **All scholarship funds paid by the Foundation that exceed the cost of the items allowed are to be returned to the Former Agents of the FBI Foundation, not to the student or the student's account for any other use.** Scholarship funds cannot be used for room and board, transportation or any other item that would make the funds taxable income under IRS guidelines.*



**DEMONSTRATED ABILITIES AND EXPERIENCES**

**Leadership:** Leadership is the ability to formally, or informally, direct or inspire others in the conduct or completion of a task, project, initiative, process or other endeavor.

Provide three examples of how you have demonstrated leadership and the result of your actions (add an additional sheet if necessary).

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Provide a list of formal leadership roles you have held in the past three school years (add additional sheet if necessary). Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity.

Leadership Role	2009-2010	2010-2011	2011-2012
<i>Example: Vice President, Robotics Club</i>	<i>20 hrs</i>		<i>10 hrs</i>

**Community Service:** Community service is unpaid volunteer work for the improvement and well-being of individuals, organizations or groups.

Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity (add an additional sheet if necessary).

Community Service	2009-2010	2010-2011	2011-2012
<i>Example: Served meals to homeless</i>	<i>12 hrs per month</i>		

**Other interests and activities:** Identify other interests and activities that supplement your academic work, leadership and community service activities. Indicate your role and degree of involvement by noting the average number of hours you participate in those interests and activities per month (add additional sheet if necessary).

Other Interests and Activities	2009-2010	2010-2011	2011-2012
<i>Example: Member, HS Debate Team</i>		<i>40 hrs per month</i>	

**Financial self-help and the ability to participate in financing education:** Paid employment and planned income sources may demonstrate the applicant's initiative, maturity and time management skills.

Provide a list of your paid employment, including self-employment, and the type of positions held during the past three years. Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity (add an additional sheet if necessary).

Paid Employment	2009-2010	2010-2011	2011-2012
<i>Example: Operate own yard maintenance service</i>		<i>30 hrs</i>	<i>40 hrs</i>

Provide a list of paid employment or other income sources that you plan to utilize to assist in financing your college education (i.e. grandparents funding, work-study, etc.), if any.

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Are there any special circumstances involving you or your family that reduces the financial commitment to your education, i.e. illness, other siblings in college, special educational programs, divorce, no financial support from parents, child support paid/received, etc?

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## SCHOLARSHIP REFERENCE FORM

Dear Sir or Madam:

The Former Agents of the FBI Foundation provides scholarships to hundreds of young men and women each year who are selected through a rigorous competitive process. The Foundation utilizes this Scholarship Reference Form to assist us in obtaining the most consistent information about our many applicants, especially with regard to their ability to succeed in a college or university environment and to verify their participation in leadership, community service and other activities. These letters are a key part of our selection process as they assist our panel in discerning those applicants who are most deserving of our support.

The applicant named below has identified you as a personal reference and we ask that you kindly use this form to compose a reference letter, and return the form and letter to us no later than **March 2, 2012**. Feel free to mail it to the Former Agents of the FBI Foundation, 3717 Fetter Park Drive, Dumfries, VA 22025, fax it to 703-445-0039, email it to [tracey.czechowski@socxfbi.org](mailto:tracey.czechowski@socxfbi.org); or you may provide this form and the letter to the applicant for them to return to us by the deadline. The courtesy of a typed response will help to expedite our selection process.

Additional information about the Society and the Foundation's Scholarship programs may be found at [www.socxfbi.org](http://www.socxfbi.org). Thank you for your timely assistance to this applicant for our scholarship program.

Sincerely,



Lester A. Davis  
Chairman, Former Agents of the FBI Foundation

**Please address the following in your reference letter for the applicant:**

- 1) Provide two examples of the applicant's demonstrated ability to accomplish goals and objectives in a timely manner.
- 2) Provide an example of how the applicant has participated in a community service activity that has benefited others.
- 3) For Leadership and Hashman Scholarship applicants (as identified below by the applicant): Please provide two examples of how the applicant has demonstrated leadership and the impact of that leadership on another individual, project or activity.

Optional: Provide additional comments regarding or examples of the applicant's maturity, character, initiative and dependability (not to exceed 250 words).

Name of Applicant: \_\_\_\_\_

Applicant is applying for:  Financial Need     Leadership Scholarship     Hashman Scholarship

Reference Name: \_\_\_\_\_

Reference contact information: Phone (\_\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Association with Applicant (e.g., counselor, teacher, employer): \_\_\_\_\_

Length of association with Applicant: \_\_\_\_\_

**CERTIFICATION – ALL APPLICANTS MUST COMPLETE THIS SECTION**

I certify that the information provided in this application is accurate and complete to the best of my knowledge. Falsification of any information will cause disqualification from all scholarship programs. I authorize my high school or college authorities to release information concerning my character, reputation, scholastic ability, student activity and other financial aid to representatives of the Former Agents of the FBI Foundation as necessary for the processing of this application. Personal statement, transcripts and other required documents are attached. (Note: parental certification is required when parents are providing support to the student and/or contributing to the student's college costs and/or in the event the applicant is under 18 years of age.)

If selected as a recipient, I authorize release of my name and/or likeness to the Former Agents of the FBI Foundation and the Society of Former Special Agents of the FBI, Inc. to be used, where legal, for publicity purposes.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian's Signature

\_\_\_\_\_  
Date

**APPLICATION COMPLETION CHECKLIST**

**Financial Need and Hashman Scholarship Application Requirements:**

- \_\_\_\_ Typewritten application, complete with signatures
- \_\_\_\_ Official high school or college transcript (copies of transcripts or transcripts printed from the internet will not be accepted)
- \_\_\_\_ Typed, double-spaced essay
- \_\_\_\_ Three current reference letters along with the Scholarship Reference Form
- \_\_\_\_ Income Verification (for Financial Need and Hashman Scholarship applications ONLY): The parent, guardian or applicant (if self-supporting) must submit their most recent tax year IRS Form 1040 (pages 1 and 2 only) or the applicant's most recent Free Application for Federal Student Aid (FAFSA) form.

**Leadership Scholarship Application Requirements:**

- \_\_\_\_ Typewritten application, complete with signatures
- \_\_\_\_ Official high school or college transcript (copies of transcripts or transcripts printed from the internet will not be accepted)
- \_\_\_\_ Typed, double-spaced essay
- \_\_\_\_ Three current reference letters along with the Scholarship Reference Form

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