



George A. Zeiss Memorial Scholarship Application

2012-2013 Academic Year

Former Agents of the FBI Foundation

The Heart of the Society of Former Special Agents of the FBI, Inc.

The Former Agents of the FBI Foundation and the Society of Former Special Agents of the FBI are pleased to offer undergraduate scholarships to the children of graduates of the National Academy who are dues-paying members of the FBI National Academy Associates and who are actively engaged in domestic or foreign law enforcement. Children of FBI National Academy graduates who were killed or died while employed in law enforcement or who have retired from law enforcement due to job related disabilities are also eligible to apply. The Foundation utilizes a rigorous competitive process to select the recipients. A total of 24 Zeiss Scholarships will be awarded valued at \$1,000 a piece.

Applicants for the George Zeiss Memorial Scholarship must demonstrate financial need (weighted 40%), as well as scholastic achievement (30%), and participation in leadership and community service activities (20% combined). The applicant's employment history and ability to participate in financing their education is also considered (10%).

Instructions for Completing and Submitting the Application

Applicants must complete and submit this application to the Former Agents of the FBI Foundation, 3717 Fettler Park Drive, Dumfries, VA 22025, along with the required supporting documentation, no later than **March 2, 2012**. **It is incumbent upon each applicant to ensure that the Foundation has received their application and supporting documentation.**

Supporting Documentation Required

The following items are required to be included with your application:

1) *Academic Transcripts*: Applicants must submit their most recent official academic transcript; college freshmen must also submit a copy of their final high school transcript. Transcripts may be submitted directly from the school to the Former Agents of the FBI Foundation.

2) *One Scholarship Reference*: Applicants are to select an educator, a community member (not a family friend) or an employer to submit the Scholarship Reference Form. The applicant will provide the reference with a copy of the downloadable Scholarship Reference Form. Once completed and signed by the reference, **the Scholarship Reference Form must be submitted by the applicant in a sealed envelope along with the completed application.**

3) *Essay*: Applicant must submit a typed, double spaced essay, not to exceed 1000 words, which answers the following question:

Based upon your record (academic, leadership, etc.), accomplishments and/or financial need, please cite the reason(s) why the Foundation should award you a scholarship. Please be specific and concise, noting personal achievements and other facts that support the criteria for the scholarship(s).

4) Income Verification: The parent, guardian or applicant (if self-supporting) must submit their most recent tax year IRS Form 1040 (pages 1 and 2 only) or the applicant's most recent Free Application for Federal Student Aid (FAFSA) form.

The above supporting documents must be included with the application except for the official transcript, which may be sent directly from your school. Please do not submit resumes or other items not listed. **All applications must be typed.** A fillable .pdf application is on the Society Web site for applicants to use (www.socxfbi.org). Click on the tab for the Foundation and follow the links for the scholarship application.

Do not use card stock. Do not staple. Do not submit a partial application; please collect all items before submitting.

If you have any questions contact the Foundation Administrator at 1-800-527-7372 ext. 4.

SEND YOUR APPLICATION POSTMARKED ON OR BEFORE FRIDAY, MARCH 2, 2012 TO:

Former Agents of the FBI Foundation
3717 Fettle Park Drive
Dumfries, VA 22025
1-800-527-7372, ext. 4

*The Former Agents of the FBI Foundation provides qualified scholarships as defined in IRS Publication 970 and may be used as such by the student for tuition and fees paid to enroll in or to attend an educational institution, and/or for fees, books, supplies, and equipment that are required for the courses at the educational institution. These items (fees, books, supplies, and equipment) must be required of all students in the same course of instruction. **All scholarship funds paid by the Foundation that exceed the cost of the items allowed are to be returned to the Former Agents of the FBI Foundation, not to the student or the student's account for any other use.** Scholarship funds cannot be used for room and board, transportation or any other item that would make the funds taxable income under IRS guidelines.*

Note: A student whose parent or grandparent is a member of the Society of Former Special Agents of the FBI may also apply for consideration for a Financial Need, Leadership or Lawler scholarship offered by the Former Agents of the FBI Foundation. Children or grandchildren of former or **current** Special Agents are also eligible to apply for the L. Russell Hashman and Jean Mills Hashman Scholarship. You may access this application from the Society's website at www.socxfbi.org.



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SCHOLARSHIP ELIGIBILITY

Name(s) of the relative(s) who qualifies you for scholarship _____

Relationship to student _____ National Academy Session and Year _____

Current Agency/Department _____ FBINAA Region/Chapter _____

STUDENT INFORMATION

Name _____

Last

First

MI

Mailing Address _____

(all notices will be mailed to this address)

City _____ State _____ Zip _____

Home phone number (_____) _____ Date of birth _____

Social Security Number _____ Email _____

I am presently a high school senior college student

Applicant has selected/applied to the following accredited colleges or universities:

College/University	Tuition	Other Scholarship(s) Received/Expected	Scholarship Amount

ESSAY

Applicant must answer the following question in a typed, double-spaced essay, not to exceed 1000 words:

Based upon your record (academic, leadership, etc.), accomplishments and/or financial need, please cite the reason(s) why the Foundation should award you a scholarship. Please be specific and concise, noting personal achievements and other facts that support the criteria for the scholarship(s).

DEMONSTRATED ABILITIES AND EXPERIENCES

Leadership: Leadership is the ability to formally or informally direct or inspire others in the conduct or completion of a task, project, initiative, process or other endeavor.

Provide three examples of how you have demonstrated leadership and the result of your actions (add additional sheets if necessary).

Provide a list of formal leadership roles you have held in the past three school years (add additional sheets if necessary). Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity and the duration of that activity.

Leadership Role	2009-2010	2010-2011	2011-2012
<i>Example: Vice President, Robotics Club</i>	<i>20 hrs/mo. for 9 mos.</i>		<i>10 hrs/mo. for 9 mos.</i>

Community Service: Community service is unpaid volunteer work for the improvement and well-being of individuals, organizations or groups. Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity and the duration of the activity (add additional sheets if necessary).

Community Service	2009-2010	2010-2011	2011-2012
<i>Example: Served meals to homeless</i>	<i>3 hrs every Sat. in Dec. '08</i>		

Other interests and activities: Identify other interests and activities that supplement your academic work, leadership and community service activities. Indicate your role and degree of involvement by noting the average number of hours you participate in those interests and activities per month and the duration of those activities (add additional sheets if necessary).

Other Interests and Activities	2009-2010	2010-2011	2011-2012
<i>Example: Member, HS Debate Team</i>		<i>40 hrs/mo. for 3 mos.</i>	

Financial self-help and the ability to participate in financing education: Paid employment and planned income sources may demonstrate the applicant's initiative, maturity and time management skills. Provide a list of your paid employment, including self-employment, and the type of positions held during the past three years. Indicate your role and degree of involvement by noting the average number of hours per month that you participated in the activity and the duration of the activity (add additional sheets if necessary).

Paid Employment	2009-2010	2010-2011	2011-2012
<i>Example: Operate own yard maintenance service</i>		<i>40 hrs/mo. summer only</i>	<i>50 hrs/mo. summer only</i>

Provide a list of other income sources, if any, which will be utilized to assist in financing your college education (i.e. grandparents funding, work-study, etc.).

Are there any special circumstances involving you or your family that reduces the financial commitment to your education, i.e. illness, other siblings in college, special educational programs, divorce, no financial support from parents, child support paid/received, etc.?

SCHOLARSHIP REFERENCE FORM

Dear Sir or Madam:

The Former Agents of the FBI Foundation provides scholarships to hundreds of college students each year who are selected through a rigorous competitive process. The Foundation uses this Scholarship Reference Form to obtain the most consistent information about the applicants, especially with regard to their ability to succeed in a college or university environment and to verify their participation in leadership, community service and other activities. These letters are a key part of the selection process as they assist the panel in discerning those applicants who are most deserving of the Foundation's support. Additional information about the Society and the Foundation's Scholarship programs may be found at www.socxfbi.org.

The applicant named below has identified you as a personal reference and we ask that you kindly use this form to compose a reference letter for the student in time to meet the March 2, 2012, application deadline. Please provide your letter of recommendation to the student in a sealed envelope. The courtesy of a typed response will help to expedite our selection process.

Thank you for your timely assistance to our scholarship program.

Sincerely,



Lester A. Davis
Chairman, Former Agents of the FBI Foundation

Name of Applicant: _____

Name of Reference: _____

Reference contact information: Phone (_____) _____

E-mail Address: _____

Association with Applicant (e.g., counselor, teacher, employer): _____

Length of association with Applicant: _____

Please address the following regarding the applicant in your reference letter:

1) Please provide two examples of the applicant's demonstrated ability to accomplish goals and objectives in a timely manner.

2) Please provide an example of how the applicant has participated in a community service activity that has benefited others.

Optional: Provide additional comments regarding or examples of the applicant's maturity, character, initiative and dependability (not to exceed 250 words).

LETTERS FROM CURRENT FBINAA MEMBERS

In addition to the letter and Scholarship Reference Form, applicants must provide two letters from officers/members of his/her parent's National Academy Associates Chapter.

1. Applicant must include a letter from a Chapter Officer verifying his/her parent's status as an active, dues-paying member of the FBINAA.
2. Applicant must include a recommendation letter from a member (who is not a relative) of the FBINAA Chapter in which his/her parent is a member.

CERTIFICATION – ALL APPLICANTS MUST COMPLETE THIS SECTION

I certify that the information provided in this application is accurate and complete to the best of my knowledge. Falsification of any information will cause disqualification from all scholarship programs. I authorize my high school or college authorities to release information concerning my character, reputation, scholastic ability, student activity and other financial aid to representatives of the Former Agents of the FBI Foundation as necessary for the processing of this application. Personal essay, transcripts and other required documents are attached. (Note: parental certification is required when parents are providing support to the student and/or contributing to the student's college costs and/or in the event the applicant is under 18 years of age.)

If selected as a recipient, I authorize release of my name and/or likeness to the Former Agents of the FBI Foundation and the Society of Former Special Agents of the FBI, Inc. to be used, where legal, for publicity purposes.

Applicant's Signature

Date

Parent or Guardian's Signature

Date

APPLICATION COMPLETION CHECKLIST

All applications must be typed. A fillable .pdf application can be downloaded from the Society's Web site (www.socxfbi.org). Click on the tab for the Foundation and follow the links for the scholarship application. It can also be downloaded from the National Academy Associates web site (www.fbinnaa.org).

Please do not use card stock, do not staple, do not submit an incomplete application.

The following is a checklist of items to include before submitting:

CHECKLIST:

- _____ Completed application, typed, with signatures
- _____ Scholarship Reference Form completed by a counselor, teacher or employer
- _____ Official high school or college transcript submitted directly from the school. Copies of transcripts or transcripts printed from the internet will not be accepted.
- _____ Typed, double-spaced essay of 1000 words or less
- _____ Letter verifying current membership status of parent or guardian in the National Academy Associates
- _____ Letter of recommendation from a member (not a relative) of the National Academy Chapter in which your parent/guardian is a member
- _____ Income Verification: The parent, guardian or applicant (if self-supporting) must submit their most recent tax year IRS Form 1040 (pages 1 and 2 only) or the applicant's most recent Free Application for Federal Student Aid (FAFSA) form

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